

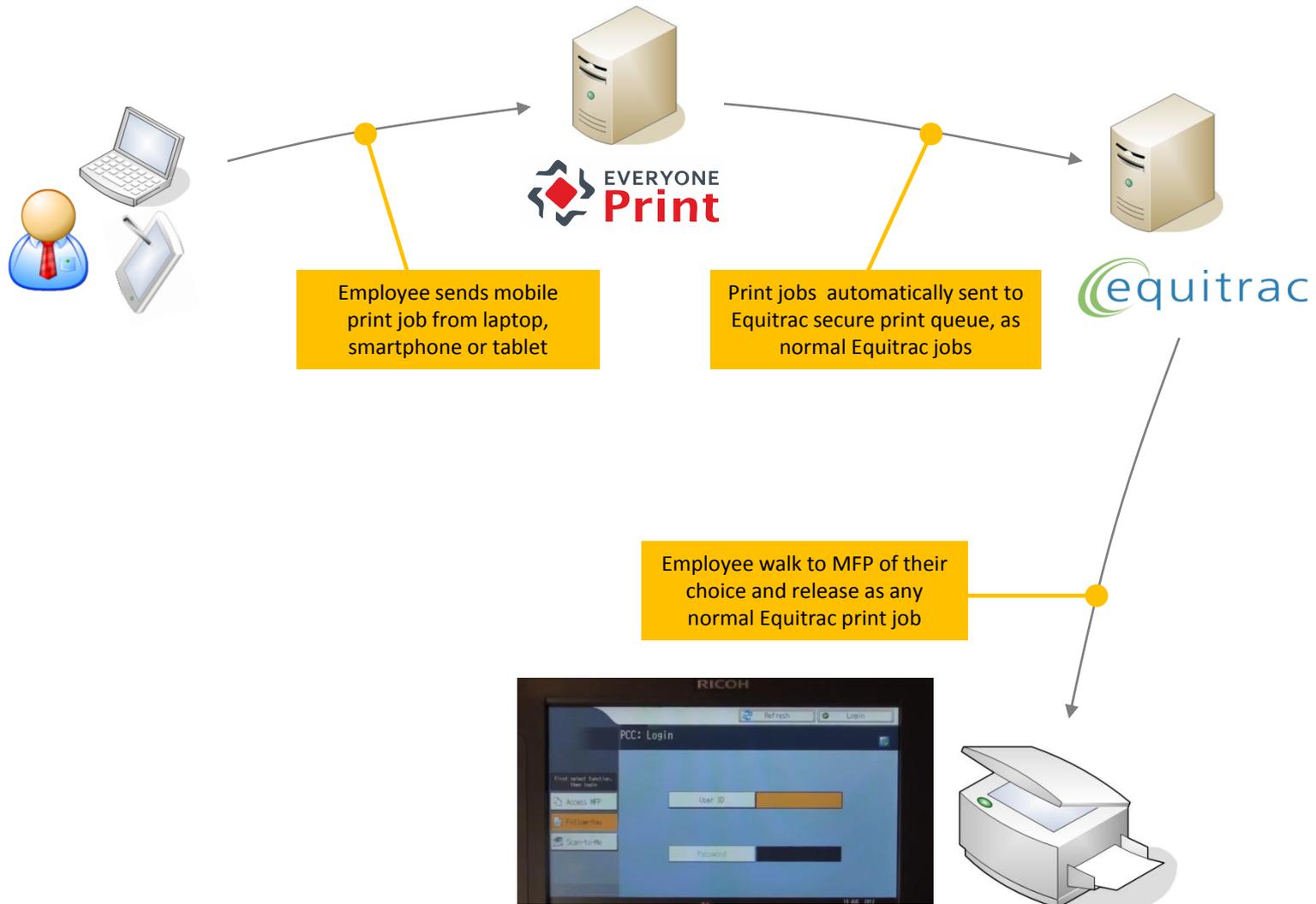


## EveryonePrint and Equitrac integration for guest users

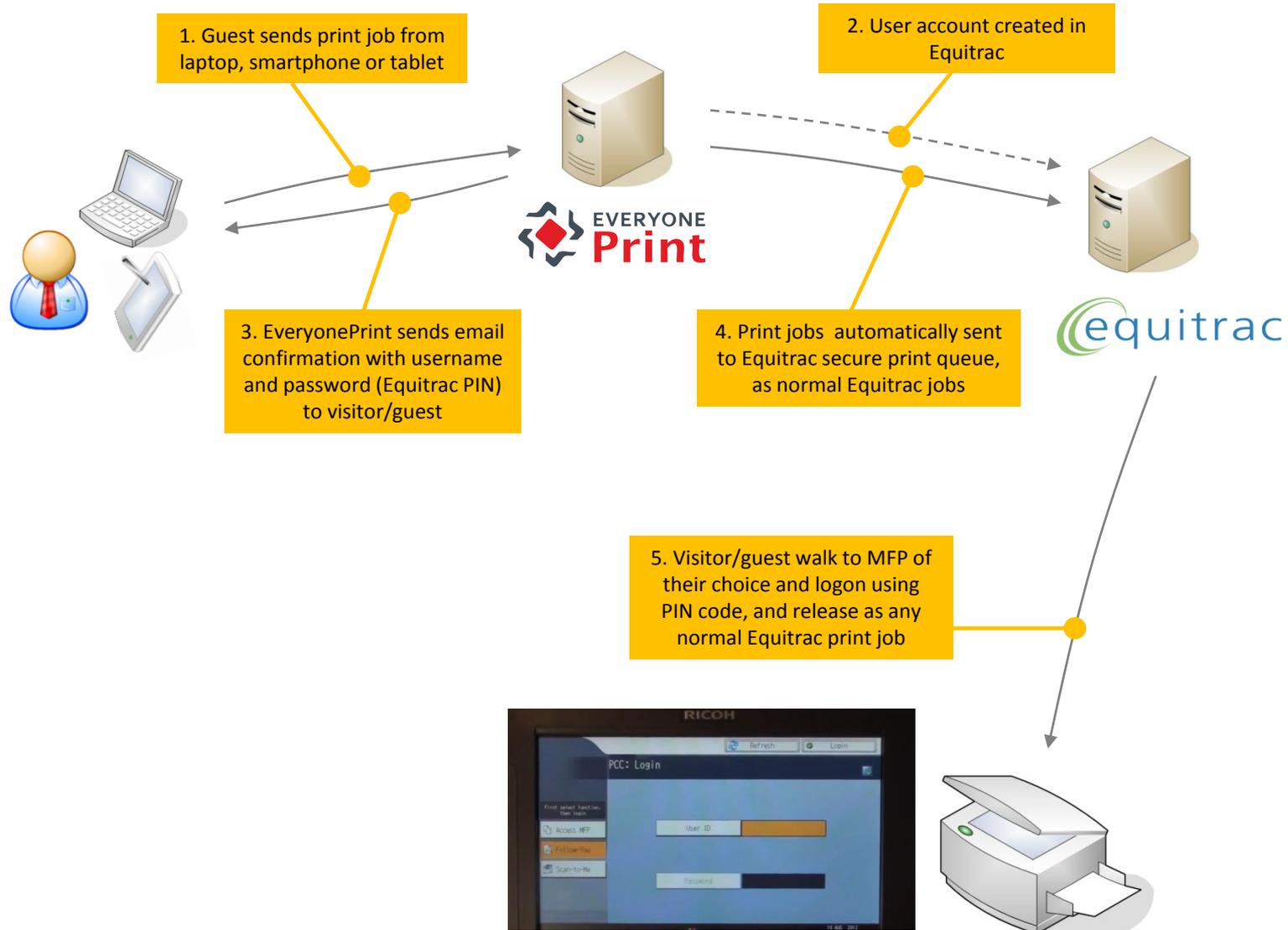
# EveryonePrint – Guest user creation overview

- The ability for guest users in an organization, to print via EveryonePrint to an Equitrac managed follow-you queue.

# 1. Employee Mobile Print



# 2. Visitor/Guest Mobile Print



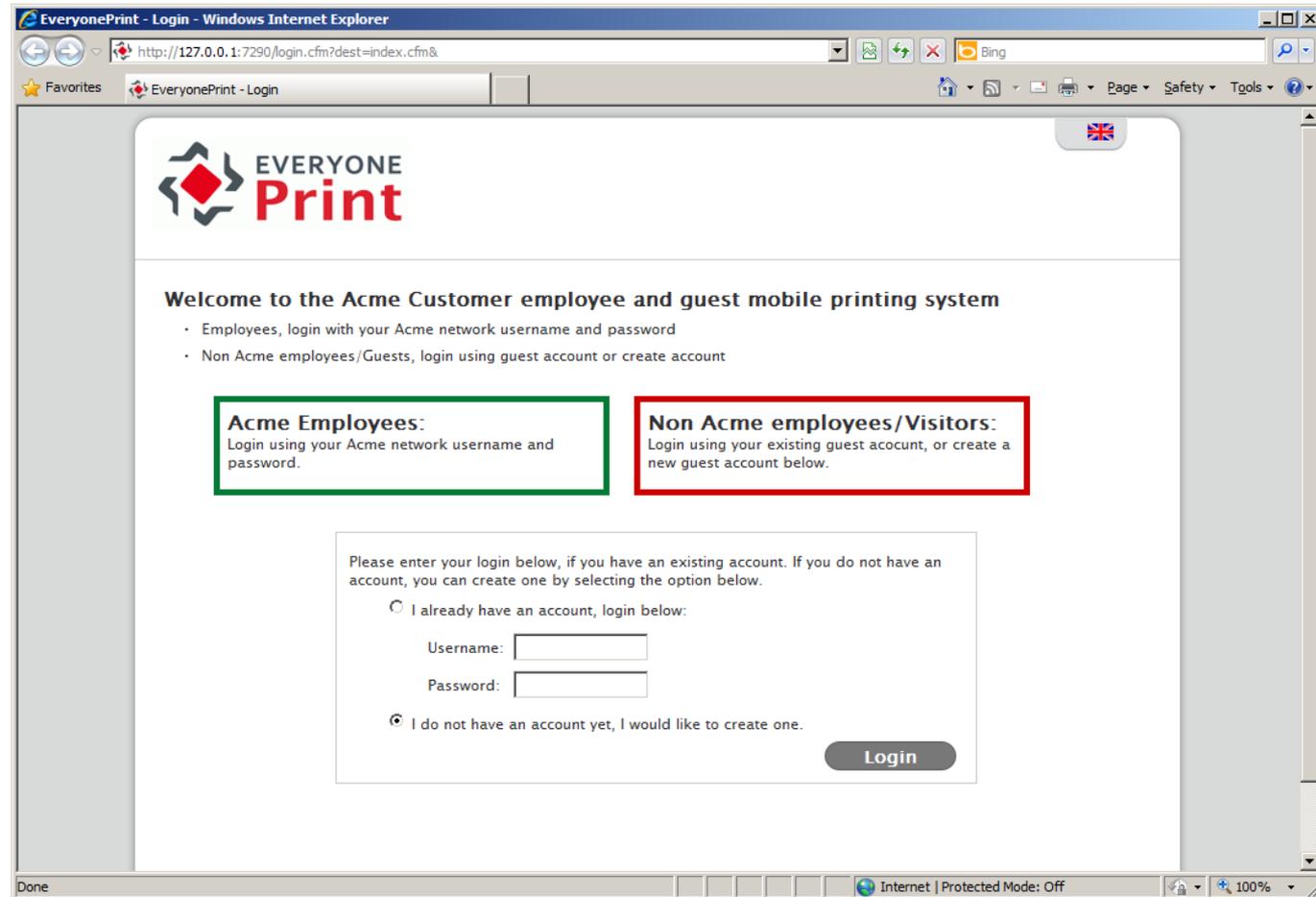
# 2 ways to create a guest account

(both optional, choose the method(s) the customer wants)

1. Using a Web-based form
2. Automatically via email

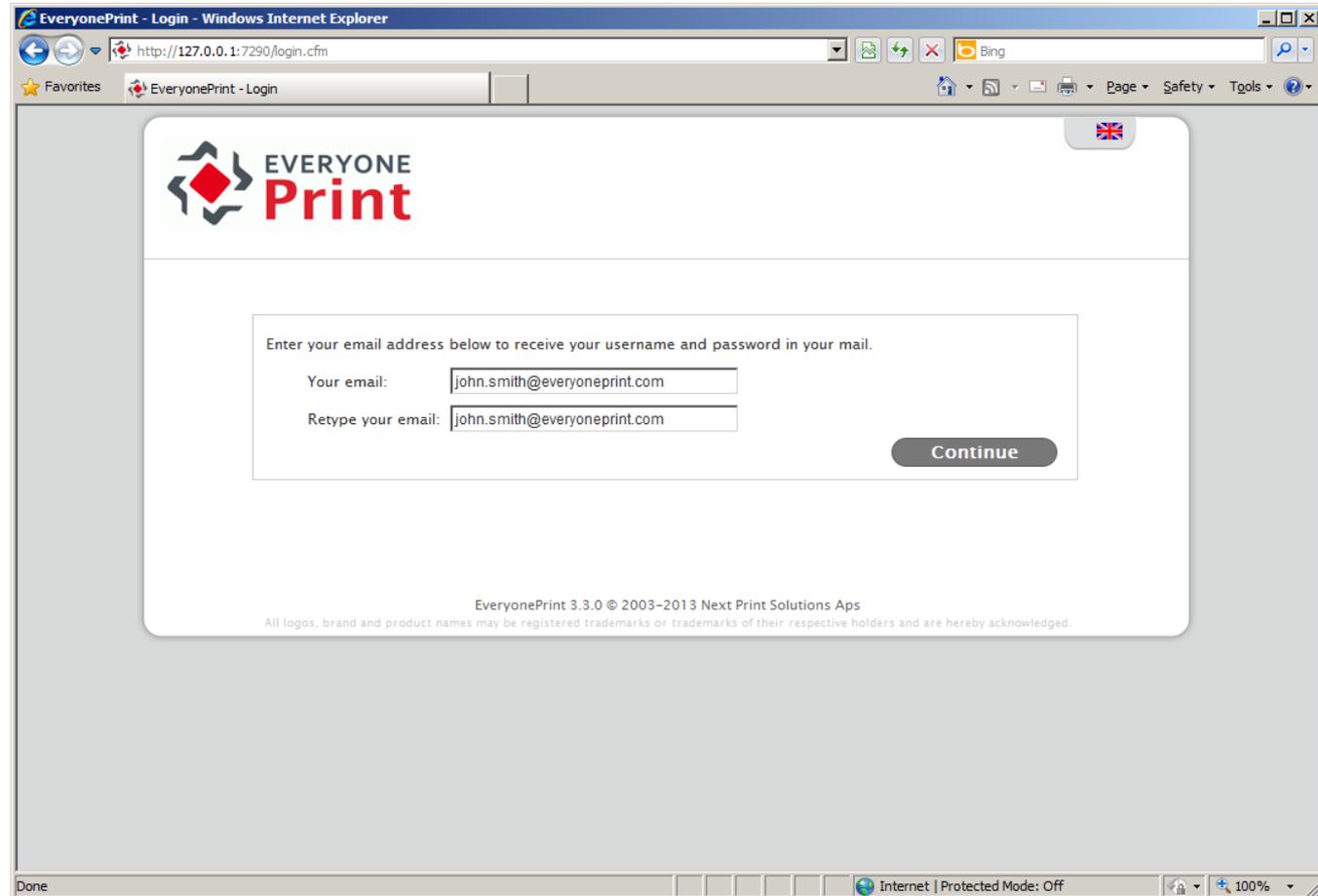
# Creating account via Web form

1. Web form
2. Enter email address
3. Account created
4. Confirmation



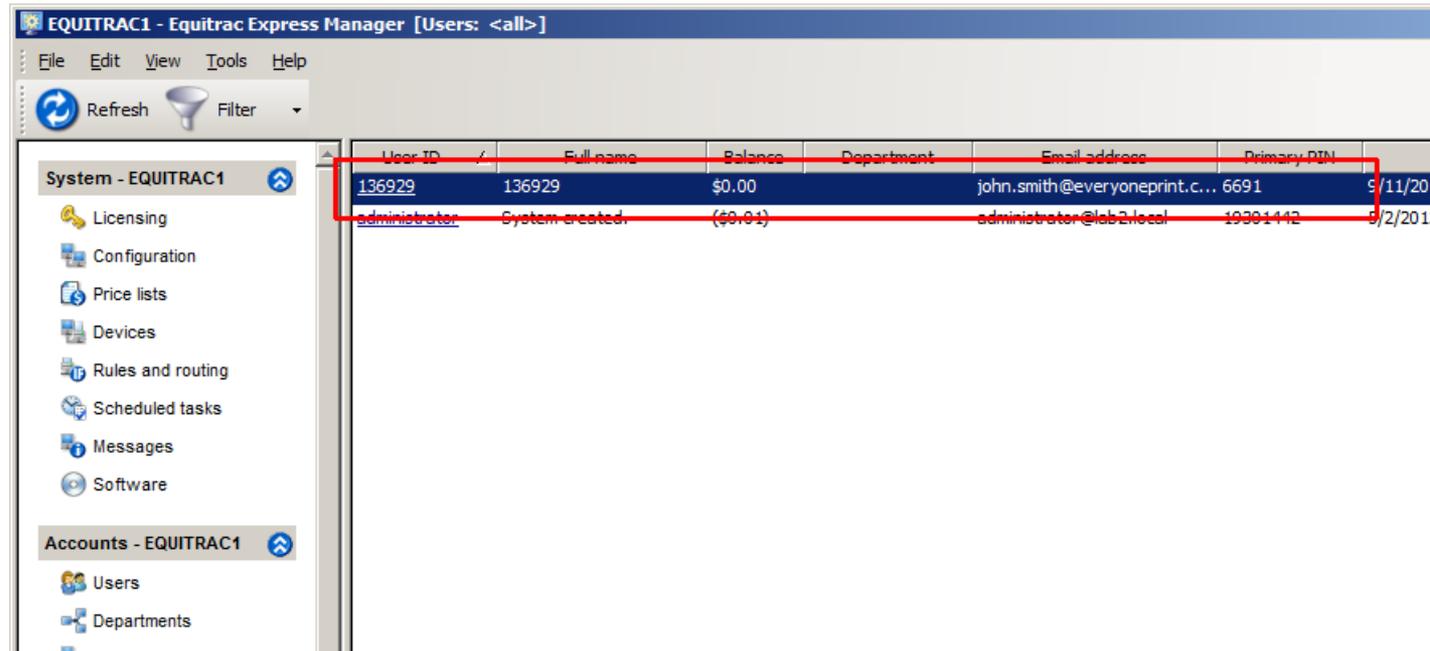
# Enter email address

1. Web form
2. Enter email address
3. Account created
4. Confirmation

A screenshot of a web browser window showing the login page for EveryonePrint. The browser title is "EveryonePrint - Login - Windows Internet Explorer" and the address bar shows "http://127.0.0.1:7290/login.cfm". The page features the EveryonePrint logo at the top left. Below the logo, there is a form with the following text: "Enter your email address below to receive your username and password in your mail." The form contains two input fields: "Your email:" and "Retype your email:", both containing the text "john.smith@everyoneprint.com". A "Continue" button is located to the right of the second input field. At the bottom of the page, there is a footer that reads: "EveryonePrint 3.3.0 © 2003-2013 Next Print Solutions Aps" and "All logos, brand and product names may be registered trademarks or trademarks of their respective holders and are hereby acknowledged." The browser's status bar at the bottom shows "Done" and "Internet | Protected Mode: Off".

# User account created in Equitrac

1. Web form
2. Enter email address
3. Account created
4. Confirmation

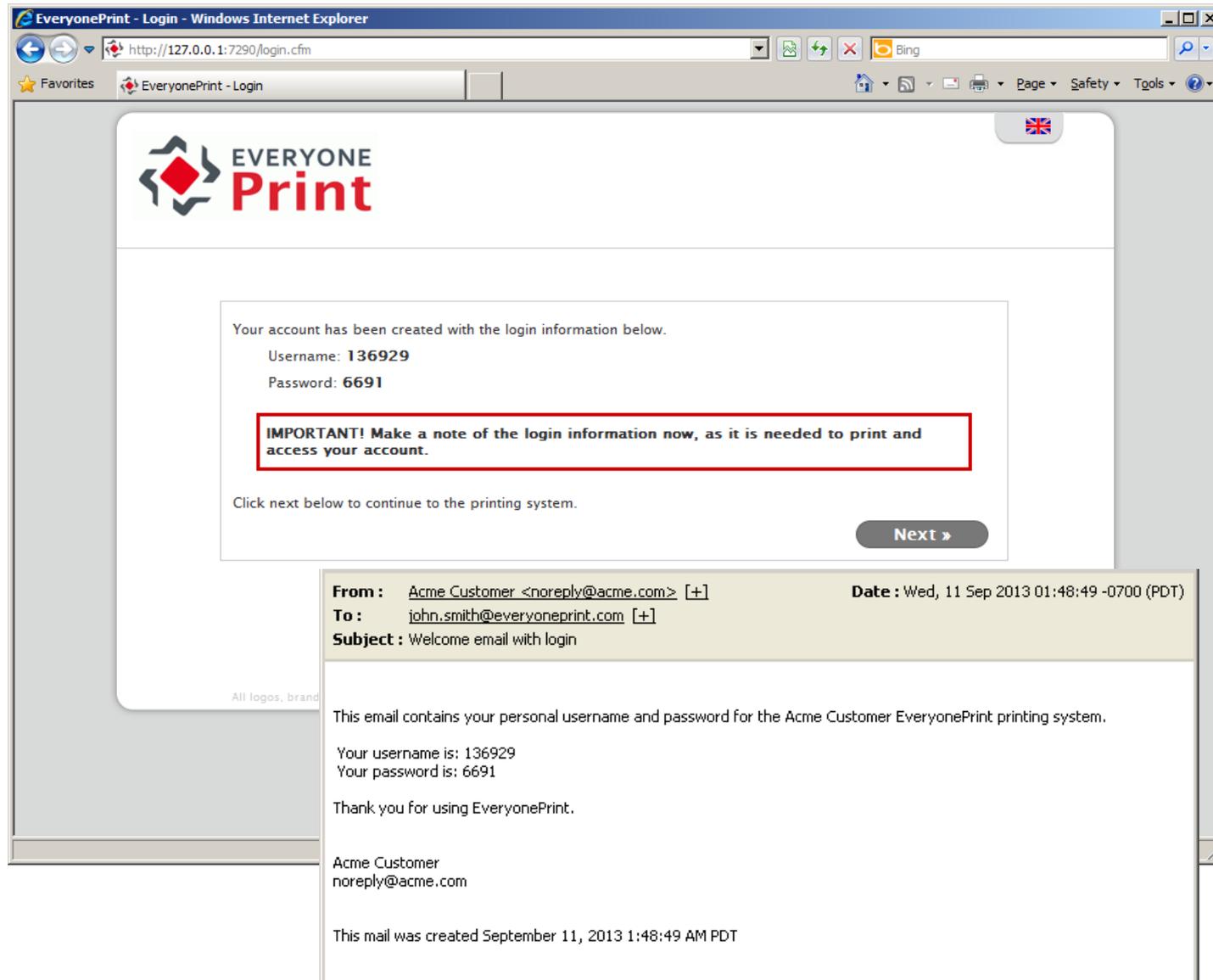


The screenshot shows the Equitrac Express Manager interface. The main window displays a table of users. A red box highlights the first row, which represents a newly created user account. The table has the following columns: User ID, Full name, Balance, Department, Email address, Primary PIN, and a date column. The first row contains the following data: User ID 136929, Full name 136929, Balance \$0.00, Department administrator, Email address john.smith@everyoneprint.c..., Primary PIN 6691, and a date of 9/11/2011. A second row is partially visible below it, showing a balance of (\$0.01) and an email address of administrator@lab2.local.

User ID	Full name	Balance	Department	Email address	Primary PIN	
136929	136929	\$0.00	administrator	john.smith@everyoneprint.c...	6691	9/11/2011
	System created:	(\$0.01)		administrator@lab2.local	10001442	9/2/2011

# Confirmation on screen and via email (optional)

1. Web form
2. Enter email address
3. Account created
4. Confirmation



The screenshot shows a Windows Internet Explorer browser window with the address bar displaying `http://127.0.0.1:7290/login.cfm`. The page content includes the EVERYONE Print logo and a confirmation message: "Your account has been created with the login information below. Username: 136929 Password: 6691". A red-bordered box highlights the text: "IMPORTANT! Make a note of the login information now, as it is needed to print and access your account." Below this, there is a "Next >" button. An email preview is shown at the bottom, with the following details:

**From :** Acme Customer <noreply@acme.com> [+]  
**To :** john.smith@everyoneprint.com [+]  
**Subject :** Welcome email with login  
**Date :** Wed, 11 Sep 2013 01:48:49 -0700 (PDT)

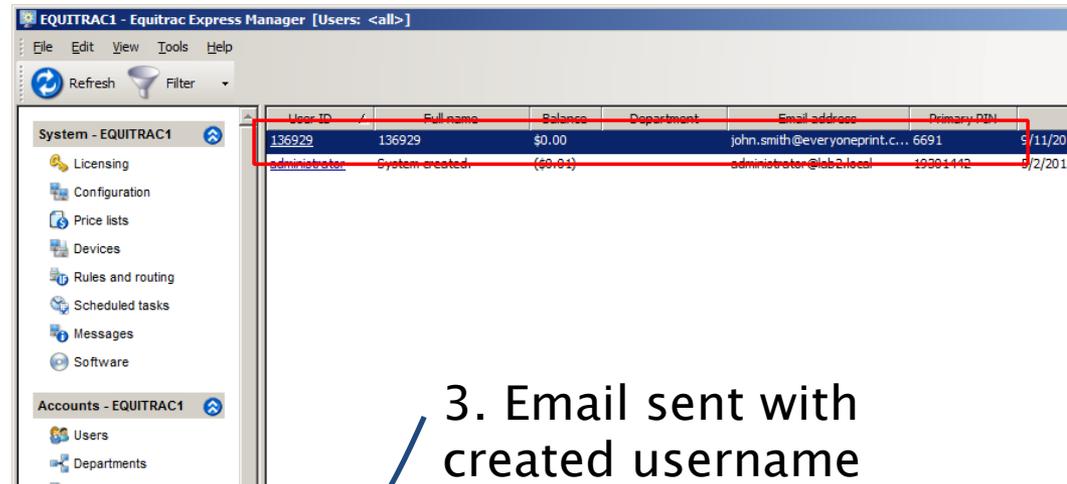
The email body text reads: "This email contains your personal username and password for the Acme Customer EveryonePrint printing system. Your username is: 136929 Your password is: 6691 Thank you for using EveryonePrint. Acme Customer noreply@acme.com This mail was created September 11, 2013 1:48:49 AM PDT"

# Creating account via Email

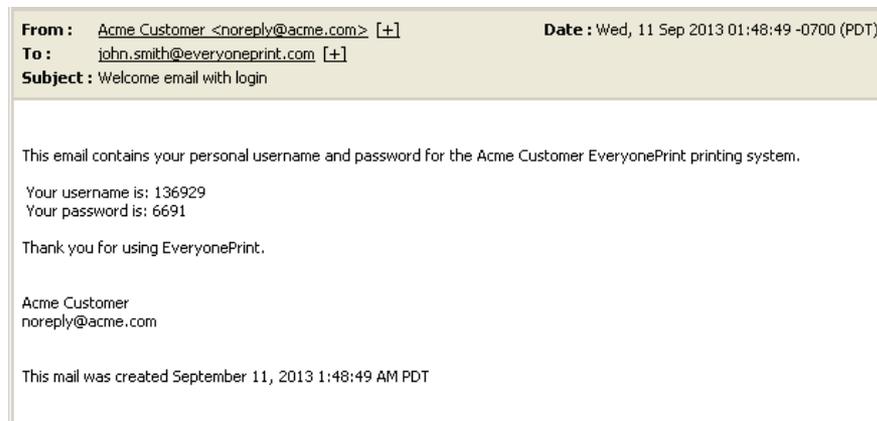
1. Guest sends print job via email from laptop, smartphone or tablet



2. Account created in Equitrac



3. Email sent with created username and password/PIN



# How to enable in EveryonePrint

1. In the root directory of the EveryonePrint installation, open the file eop.xml in a text editor such as Notepad
2. Find the entry `<edition>` and change this to `<edition>waccount</edition>`
3. Find entry `<editionacct>` and change this to `<editionacct>equitrac</editionacct>`

```
.U. . . . .  
rt> <edition>waccount</edition><editionacct>equitrac</editionacct><mail  
/ranksermerallmselfren stme2 /ranksermerallmselfren seldz
```

4. Save the eop.xml file
5. Restart EveryonePrint Web service